



## St Peter's Sixth Form

### 16-19 Bursary Fund Student Financial Support

The 16 – 19 Bursary Fund is a scheme to support young people facing financial hardship to continue in full time higher education.

To be eligible for Sixth Form Financial Support you must be aged 16 – 19 but under 19 on 31<sup>st</sup> August 2016.

There are 2 types of 16 – 19 Bursary:

**Vulnerable bursaries:** – Up to £1,200 per academic year for those most in need of financial support, for young people in care, care leavers, or those in receipt of Income Support or Universal Credit in their own name and for disabled young people receiving both Employment & Support Allowance and Personal Independence Payment.

We will require evidence of eligibility in order to pay a weekly payment throughout the academic year, this will be paid directly into the young person's bank account.

**Discretionary bursaries:** - This is for students who are in receipt of free school meals, or where the total household income is £30,000 or less.

Students in receipt of Free School Meals do not need to provide further evidence as this will already have been checked by Bournemouth Borough Council and they will therefore be considered eligible for the discretionary bursary whilst in receipt of FSM. We encourage all students where the household income is less than £16,190 to apply for FSM.

Proof of household income will be required for all other applications, for example;

Parent/ Carer's P60 if they are in employment

Evidence of self-employment income (SA302)

Tax Credit awards

Universal Credit

#### **Applications** for the 16 – 19 Bursary Fund

A completed application should be handed to Mrs Piovan in the 6<sup>th</sup> Form Office by Friday 23<sup>rd</sup> September 2016.

In year applications may be considered if there are specific financial issues that arise throughout a student's time in the Sixth Form. In these circumstances Student Finance will commence from date of approval.

A student in receipt of a bursary must inform Mrs Piovan of any changes to family circumstances that may affect the support during the academic year.

**Bursary payments** will be made 'in kind' and are subject to meeting agreed standards of behaviour, effort, completion of work and a minimum of 95% registered attendance in all timetabled lessons, tutor time and assemblies.

Some of the ways we can support you are by;

- Travel assistance to and from school by topping up your bus pass each month
- Purchasing essential books for you
- Purchasing paper, pens and other stationery items for you
- Paying for course trips
- Assisting with Peri music assistance
- Essential (course related) clothing
- Revision guides
- Assistance with Disclosure & Barring Service applications
- Travel to and from University open days

**Absences:-**

All absences must be notified by telephone to the absence line or by email on each day of an absence and supported by a note from Parent/Carer on return.

For planned absences such as medical appointments/university visits etc, please fill in a 'green notice of absence' slip in the 6<sup>th</sup> form office and hand to us before the date of the event.

**Funding Details-** The school receives a grant directly to pay the Student Financial Support. As the amount of funding available is set each year we are aiming to make maximum use of it by helping the maximum number of students. Please note the assistance you receive may vary annually and applications are not guaranteed, especially later in the year.

Student Financial applications are made annually at the start of each Academic Year, therefore if you applied for Student Finance in Year 12 you will need to re-apply in Year 13.

Please contact Mrs Piovan in the 6<sup>th</sup> Form Office for further details or email [apn@st-peters.bournemouth.sch.uk](mailto:apn@st-peters.bournemouth.sch.uk)