



## STUDENT DISCIPLINE COMMITTEE 2024-25

### TERMS OF REFERENCE

- To consider representations from parents in the case of exclusions of 5 days or less (Committee may not re-instate)
- To consider representations from Parents/Carers in the case of exclusions totaling more than 5 but not more than 15 school days in one term (meeting to be held between 6 and 15 school days after receiving notice of the exclusion)
- To consider the appropriateness of any permanent exclusion or any exclusion where one or more fixed period exclusions total more than 15 school days in one term or where a student is denied the chance to take a public examination (meeting to be held between 6<sup>th</sup> and 15<sup>th</sup> school days after receiving notice of the exclusion)
- To review and decide upon any matter of Grievance from Parents/Carers and/or Students where satisfactory resolution cannot be achieved with the School Management Team. When necessary, referring such matters for consideration by the Governing Body (This process of review will take place as may be required and follow the statutory regulations and guidelines that are, from time to time, in force)
- To notify Parents/Carers of the outcomes of student exclusion reviews. In the case of a permanent exclusion that is upheld, notifying Parents/Carers of their right to request an Independent Panel Appeal. (This process of notification will take place as may be required and follow the statutory regulations and guidelines that are, from time to time, in force)

#### MEMBERSHIP

NB. The Governing Body may nominate a pool of governors from which three will serve as the Discipline Committee to consider particular exclusions. If a governor has a connection with the students or the incident that could affect their ability to act impartially they should not serve at the hearing.

#### DISQUALIFICATION

The Headteacher or any Governor with prior knowledge of the student or the incident.

Name of Governor	
Nicole Sharp ex officio Chair of Governors	
Kieran Allen	
Amy Alderson	
Robert Belcher ex officio Vice Chair of Governors	
Tracy Allen	
Peter Booth	
Louise McDonald	
Peter Evans	
Glyn Whitworth	
James Gallagher	
Sylvana Hayes	
Amaya Silveria	
Chair of the Committee	To be agreed prior to the meeting
Clerk to the Committee *	Current clerk to GB of St Peter's School

*\*May be provided by the LA's Pupil Discipline Clerking Service if purchased*

#### AUTHORITIES

- This Committee is authorised to co-opt other Governors (with vote) and/or other persons (without vote) to aid its deliberations on any issue.
- This Committee is authorised to co-opt other Governors (with vote) (other than the Headteacher and any Staff Governor) to assist in the process of student exclusion reviews, parental or student grievances.
- This Committee is authorised to take such other action according to the minuted powers delegated, from time to time, by the Governing Body.

<b>Quorum</b>	3
<b>Date New Committee established</b>	12 April 2016
<b>These terms of reference agreed by the Governing Body</b>	10 July 2024
<b>Date of review: With other TORs</b>	September 2025